



**RISE ABOVE**  
PERFORMING ARTS

**Renter agrees to the following specifications:**

- All rentals require a four-hour minimum. Exceptions are made for recurring rentals from organizations.
- Non-Profit Rates are exclusively for registered 501c3 organizations. Proof must be provided in order to utilize these rates
- RAC will set-up tables, chairs, etc. for use
- RAC will clean the facility prior to and after each use. Organizations are expected to adhere to a decorum of decency and respect when utilizing the facilities.
- RAC will provide access to a box office window if desired.
- Technician(s) for rental will include technicians of RAC's choosing. This technician is required for all events utilizing sound and/or lighting equipment.
- Any additional outside technicians used for rental must be approved by RAC General Manager.
- The use of 3 handheld microphones and stage lighting are included with rentals utilizing our technician.
- Organization can add the use of up to 16 lavalier microphones for performance purposes.
- Elaborate productions may encounter an additional technical fee if extra personnel is required
- An RAC House Manager will be provided for all performance events
- Online ticketing services are available upon request. Ticketing services include: Online access for your patrons to select the seat of their choice, prices set by you, emailed tickets to patrons at time of purchase, weekly report of tickets sold, ability to block off/reserve seats, weekly payment of all ticket sales (minus fees listed in rate table)
- Outside catered food is permissible. There are not any cooking appliances in the facility. This must be from a licensed and insured company.
- RAC bar service must be used for all beverage service and sales desired by the organization. No outside alcohol vendors are permitted. Any exception to this must receive the approval of both the RAC General Manager & RAC President.
- Dressing rooms (2) are available backstage for use.
- Organization must provide proof of insurance. (See insurance requirements).
- Renter agrees to abide by *Guidelines for Theatre Use*. A copy of these rules will be given to all renter's personnel and volunteers upon arrival for event.
- A Security Deposit will only be required if the organization utilizes the wireless microphone package.